

I DO BUSINESS.™

NATIONAL SUMMIT & TRADESHOW

Strategies for Aboriginal Success **March 29-30-31, 2015** **Tradeshow Guideline**

Dates and Location:

March 29-30-31, 2015

RBC Convention Centre, Winnipeg, Manitoba

Tradeshow Times:

The Tradeshow will be open before and after plenaries and workshops, and during breaks, lunch and scheduled networking events. This ensures that all Exhibitors can participate in the plenary and workshop sessions, to LEARN, NETWORK and DO BUSINESS. during I DO BUSINESS. National Summit & Tradeshow 2015.

Sunday, March 29th

- 5:00 p.m. to 9:00 p.m.

Monday, March 30th

- 7:30 – 8:45 a.m.
- 10:00 – 10:30 a.m.
- 12:00 noon to 1:00 p.m.
- 3:00 – 3:30 p.m.
- 5:00 – 6:00 p.m.
- 7:45 – 9:00 p.m.

Tuesday, March 31st

- 7:30 – 8:45 a.m.
- 10:00 – 10:30 a.m.
- 12:00 noon to 1:00 p.m.
- 3:00 – 3:30 p.m.
- 5:00 – 6:00 p.m.

Tradeshow Set-Up and Breakdown Times:

Sunday, March 29 th	Set-up	7:00 a.m. to 4:00 p.m.
Tuesday, March 31 st	Breakdown	6:00 – 11:00 p.m.

Exhibitor Responsibilities:

- All exhibitors are required to set up and breakdown during the scheduled timeframes.
- If required, all exhibitors are responsible for booking (through I DO BUSINESS.) and prepaying for all additional fees for electrical or wi-fi.
- All exhibitors are responsible for their own power cords.
- All exhibitors must pay in full upon registration to secure an exhibitor space.
- Exhibitors' contact information will be included in the listing of exhibitors in the National Summit Program and on the website for those spaces confirmed by March 13th, 2015.
- All exhibitors are responsible for staying all three days. No early departures.

Exhibition Space includes:

- One Display Table
- 1 Chair
- 1 Wastebasket

(Maximum 1 additional registration at the reduced rate of \$495.00 + HST available for the registered exhibitor, upon request.)

For further details and assistance with Tradeshow applications, please contact:

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